

**COMPANY LETTER HEAD**

**Employment Contract**

Dated :

This contract of employment is executed and entered into by and between:

Employer : M/S .....

Employee : Mr..... holding Nepali passport No.....

**Both of us voluntarily bind ourselves to the following terms and conditions:**

- 1. Job category : .....
- 2. Basic Salary : .....
- 3. Duration of contract : .....years, (renewable)
- 4. Working hours : Eight (8) hours/day, 6 days/week, 208 hours/month
- 5. Food/food allowance : .....
- 6. Accommodation/Transportation : Provided by company
- 7. Medical : Provided by company
- 8. Probationary period : Ninety (90) days/ Three months
- 9. Air ticket : .....
- 10. Annual Leave : According to Qatar/UAE/KSA/Oman/Malaysia labour Law.
- 11. Overtime/Holidays : According to Qatar/UAE/KSA/Oman/Malaysia labour Law.

All others terms and conditions as per Qatar/UAE/KSA/Oman/Malaysia Labour Law.

For, on behalf of

Name and Stamp of Company

\_\_\_\_\_  
Name and Signature of authorized person  
Designation

\_\_\_\_\_  
Name and Signature of candidate  
Date: